Official By-Laws

Updated January 21, 2015

The purpose of The WOLF Internet Radio is to facilitate free speech over the World Wide Web, which will engage the listeners of the University and surrounding communities, and involve them in the process of a Student run radio station under the control of the Student Leaders and participants. We will look to further the ideals of a democratic society by using the following principles in the daily operation of this media entity.

1. All participants of The WOLF Internet Radio will reach out to all characteristics of the student body, faculty and listening community who wish to have a democratic voice in public affairs. No member shall inhibit the free speech of another, but allows the right of criticism by differing points of view.
2. Any student wishing to create, host, and/or produce his/her own show must volunteer at The WOLF. He/She must volunteer a minimum of two hours per week for the duration of your show.
3. All WOLF participants including the Student Leaders will agree to an Academic Review at the beginning of each semester by the Operations Manager.
   1. A person may participate at The WOLF Internet Radio in all duties that a person can be trained for if his or her GPA is at or above a 2.0
   2. A probation period of one semester will result for a participant if his or her GPA is below the required GPA. (i.e. A 1.99 GPA will be considered a probation GPA).
4. Any decision by the Operations Manager will be final. The Operations Manager and/or Student Leader decisions, unless the Operations Manager says otherwise, are final. All WOLF participants will be held accountable to the decisions made by the Operations Manager and/or Student Leaders. All Student Leaders selected by the Operations Manager will carry out orders to The WOLF participants, coordinate different station operations, and oversee finances. The appointed Student Leaders will be held accountable in the same manner as the University Faculty and Staff stated in 8.2.20.3 Statement of Core Values
5. All computers in The WOLF office are for the sole use by the Student Leaders are strictly off limits to all other WOLF participants. A WOLF participant may use an office computer with permission from the Student Leaders that use the computer. The Operations Manager computer is completely off-limits.
6. The Production Managers computer board is strictly for the use by the Production Manager unless given prior permission from the Production Manager. This will also include use for a show, stager, promotion, or other radio elements. Exceptions will be made by the Operations Manager only.
7. The WOLF Student Leaders and participants should remember to avoid conflicts of interest (i.e. giving a friend or family a WOLF giveaway from a third party). They should also remember to avoid ethical issues (i.e. giving special personal priority to another person or entity in exchange for profit or using a third party giveaway yourself).
8. All programming decisions will be made solely by the Operations Manager and/or the Program Director, but carried out by any other Student Leader.
9. All participants shall be encouraged to defend one another in the case of government harassment or repression, because harm to one participant affects the well-being of the entire project, individuals involved, and the station as a whole.
10. All persons using studio equipment shall be respectful to all checklists, logs, and procedures as established by the Operations Manager and Student Leaders
11. The WOLF prohibits all food and drink anywhere inside the first studios. The hallway bookcase and futon area is available for eating and drinking.
12. A WOLF participant will be held accountable for any and all conduct or actions that are deemed improper for The WOLF or University. The results can range from a verbal warning , suspension or dismissal. Student Leaders will alert the Operations Manager of any offense immediately or as soon as time allows. The Operations Manager can bring in outside council from the Mass Communications Department Chair in necessary.
    1. A verbal warning is issued to the person that committed the act by the Operations Manager and/or Student Leaders for all minor offenses. (i.e. Eating/Drinking, Inappropriate operation/handling of all WOLF equipment in studios or in the field, other acts deemed by Operations Manager and/or Student Leaders inadmissible at The WOLF) A possible in-depth meeting into the reasons for his or her actions may be deemed necessary by the Operations Manager.
    2. Suspension from all duties, and participation may be given by the Operations Manager if a person’s actions repeat or exceed the minor offenses stated above or:
       1. Missing or being late for three schedule air shifts
       2. Missing an air shift without permission from the Station Manger
       3. Broadcast of obscene or indecent material
       4. Forging signatures of any kind on logs or other station documents
       5. Threatening a Student Leader or other WOLF participant
       6. Inappropriate sexual activity or harassment,
       7. Possible Liable of Faculty, Staff, or Students,
       8. Physical confrontations of any kind with other WOLF participants
       9. Hijacking or total control of station despite Operations Manager or Student Leader intervention
       10. Other acts deemed by Operations Manager and Student Leaders inadmissible at The WOLF
    3. Dismissal will be the termination of all duties, and responsibilities at The WOLF through violating the minor offenses for a third time, breaking the suspension offenses for the second time or any of the following:
       1. Reporting to work under the influence or in the possession of any illegal substance such as drugs or alcohol. This includes consuming the substance while on duty.
       2. Smoking in the studio
       3. Stealing station property, or removal of station property from The WOLF without the permission of the Operations Manager.
       4. Any kind of vandalism of station property
       5. Knowingly broadcasting obscene or indecent material
       6. Failure to maintain proper grade point average in order to remain at The WOLF
       7. Any action considered to not represent or be in the best interest of The WOLF or violation of any University rule or regulation.
    4. The Operations Manager will meet with the suspected participant to determine the time of the suspension or dismissal. The Faculty Advisor and/or Student Leaders reserve the right to contact higher authorities if the matter is believed to be clearly inappropriate or unlawful.
13. All by-laws, operations procedures, and any other action that involves the station [as a whole] shall come before the Operations Manager and/or Student Leaders
14. All changes of these by-laws will be approved by the Operations Manager and given to the Student Leaders at the Student Leader meeting, and provided to The WOLF participants at the beginning of each new semester.

Official By-Law Signature Sheet

By signing you confirm that you have read and agree to the By-Laws. Please return this to the Operations Manager.

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| Print Name | Signature | Date |
| Operations Manager Name | Signature | Date |